

TEACHER GRANT REQUEST

- Complete and submit to Heather Justham, PTSA President.
- You may email this form to mamajustham@gmail.com or drop in the PTSA mailbox in the school office. Please allow time for grant to be presented to the PTSA board.
- After your request has been reviewed you will be notified of the status and if approved the amount of funds you will receive.
- Funds are allocated based on need and availability.

Date of Request: ___/___/20___

Name: _____ Phone: _____

Subject: _____ Email: _____

Request is for: School Activity Field Trip Occurring on: ___/___/20___

Grades participating: 9th 10th 11th 12th Number of students involved: _____

Amount Requested: \$25 \$50 \$100 Needed by: ___/___/20___

Description of event, include a list of any special or additional materials needed:

NOTE: You may be asked to include a description or photos of the activity or event for the Central PTSA website or for presenting at future meetings. Please ensure that any students appearing in photos have signed a release form (available by request).

Signature: _____

PTSA USE ONLY	Date Rec'd: ___/___/20___
<input type="checkbox"/> Approved for \$ _____ or <input type="checkbox"/> Denied on ___/___/20___	ON ___/___/20___
Check # _____ submitted to:	<input type="checkbox"/> Teacher <input type="checkbox"/> School <input type="checkbox"/> Bus Co. On ___/___/20___
PTSA Board Notes:	